

Chico Nut Company
Good Manufacturing Practices (GMPs)

**GMP RULES ARE APPLICABLE TO ALL EMPLOYEES,
VISITORS, AND CONTRACTORS**

- All persons handling food products and who enter the Production area must wear clean clothing. Shoes must be in good repair. No open toe or back shoes are allowed.
- Shirt pockets must remain empty of any items that can possibly fall out and into the product. Pens can be placed securely inside clothing pockets only if located below the waist.
- Hairnets must be worn at all times in the food production areas during the processing season.
- When applicable, beard nets must be worn in the food production areas during the processing season. Facial hair (side burns) grown below the ear lobes is considered a beard and must be covered. Facial hair must be trimmed so that it does not extend below the lip and/or below the corner(s) of the lip.
- No exposed jewelry other than plain wedding rings can be worn (only while wearing gloves) in the food production areas. This includes earrings, necklaces, bracelets, and wristwatches. No artificial nails or nail polish can be worn unless gloves cover hands. No heavy perfumes allowed.
- No open food/drink containers, eating, chewing gum, glass bottles or other food stuff is allowed in the food production areas. **GLASS OR CHEWING GUM IS NOT ALLOWED ON THE PREMISES.**
- Personnel must wash their hands and sanitize prior to handling almonds, after using restrooms, returning to their workstation from break or lunch, or at any other time when hands may have become soiled.
- Tobacco is not permitted in this facility.
- No employee infected with any infectious or communicable disease, including boils, sores, infected wounds or any other affliction that may spread disease, may be in contact with the almonds.
- Practice allergen awareness at all times. Washing your hands after food contact will help from cross contamination of food allergens. You will be working with Almonds, which are a tree nut that may cause allergic reaction.
- Wood pencils are not allowed in food production areas.

I have received training on the above documented rules and understand that I am expected to comply with the GMP's at all times during the processing season.

Employee Signature Date

Trainer Signature

Date

Good Manufacturing Practices (GMP's) Exit Exam

Employee Name (Nombre):

Date (Fecha):

For all persons handling food products and who enter the production area.

- 1) T / F Open toe or back shoes are NOT allowed.
- 2) T / F Pockets above the waist must remain empty.
- 3) T / F Beard nets are not required during season.
- 4) T / F A plain wedding band is OK, as long as you wear gloves.
- 5) T / F Glass and Chewing Gum is not allowed on the premises.

Management Review: